CIO Council Meeting Minutes
September 25, 2008
1:00 p.m. – 3:00 p.m.
Judicial Branch Building, First Floor Conference Room

Welcome and Introductions   **Rick Hindman, Chairman**

Update on Standards Development   **Jason Salts**
The following standards are being written or rewritten:
> Email Systems
> Central Directory
> Data Backup
> Shared Infrastructure Usage

These standards will go to IT Standards Review Committee when completed and then to the Technology Governance Board for approval.

In order to use CJIS (Criminal Justice Information System) business and development plans and procedures must be in place to house this application. Details are available to access system by other departments and what requirements are necessary to access system. Validation of purpose is needed to complete the standard.

New Representative for CIO council for the TGB Standards Group   **Rick Hindman, Chairman**
Rick announced that Tim McLaughlin, DIA, is the CIO's representative on the TGB Standards Group.

Security Topics – Cyber Security Awareness Month   **Alison Radl, ISO**
For Cyber Security month there will be training sessions offered.
October 9 – 1:00 – 3:00 Technical training, such as SQL injection, wireless security.
October 28 – General Security Awareness for end users.
If your department attends these awareness sessions, your requirements for annual training for employees will be met.
ISO will be setting up tables around the Capital complex to distribute end user security material.
Final education video will be available by the end of the year.

JCIO / TGB Update   **JCIO**
JCIO will meet with the TGB the end of October to identify specific goals that the TGB would like them to achieve in 2009.

Pooled Technology Requests were discussed. Want to change form or scoring or both. It is such a time consuming process for both JCIO and TGB for a recommendation to the director of Administrative Services.

Update on Portfolio Management and Application Project Steve Gast, Jim Anderson
Budget offer complete for FY10. DOT will finance and undertake the pilot for the portfolio management and application project. A maturity assessment, to provide a baseline to each agency, will be performed in FY10. The baseline maturity will assess management of application development projects to help decide on an enterprise directio**n.**

Strategic Plan- to improve outcomes for Citizens Tom Huisman, DHS
Mr. Huisman has developed a strategic plan, from an IT perspective, to integrate services such as welfare, child advocacy, etc. Right now all applications are separate because they are funded by separate programs. Would be nice to see what program (at a glance) each citizen is involved in. Also, maybe we could streamline applications if they have already been in a program and we already have the requested information. They are still in the planning stages of this initiative.

Round Table Discussion
Thin client discussion – currently looking at a Microsoft Grid product. Need to include virtual streaming. A request was made to have Microsoft come to a meeting to talk about this.

Biz Talk – Rich Jacobs indicated that he had no response from other agencies using it. Microsoft came and gave a presentation to the Department of Revenue regarding this application.

Recommendation: It was also recommended that we have a list of applications and peer contacts for agencies to use in case they are considering purchasing, or installing applications, operating systems, etc.

Content Management RFP – DOT – Steve Gast's is creating a concept paper for a new content management system. He would also like to purchase an efficient website search engine. Other agencies were interested in the outcome of this RFP and would like to review applications that may work for them as well. Steve indicated that each agency could have an opportunity for input.

Discussion of Instant Messaging and WIKI – great concept, but Steve Gast indicated that success=willingness to contribute to the page. Sometimes we do not get

participation and information gets old. How is instant messaging defined in our open records definitions?

SharePoint as a utility offering from DAS – Lori r indicated that DAS was still in the planning stages of this project. DAS has discussed using Microsoft as the host service for Share Point, but there are security issues, data management factors involved. Jim Anderson also said that they have used Google site for sharing information from external customers and personnel.

Email Hosting – Lorri Tritch report that DAS is looking into this and researching the pros, cons, risks, and benefits of this. They are also looking and learning about Microsoft solutions as well.
Lorri reported that the Secretary of State's office is almost ready with their new Election Results Site. Iowa State University is partnering with DAS hosting for research purposes. This is a 3 year project.

Ray Walton has been appointed as Acting Director for DAS.
The RIO Office is moving to the Wallace Building, second floor.

Department of Revenue requests license and permit issuance data. Revenue will be contacting agencies in the future to receive license or permit data. Purpose: To decline license renewal, permit renewal or issuance if they owe for back taxes or child support, etc.

Rick Hindman - Larry Murphy is retiring in December. Our next meeting in November we would like to have a luncheon for Larry and invite all CIO's to attend.

CIO's Attending

Last Name	First Name	Agency
Quinn	Lesa	DPD
Hindman	Rick	DNR
Jacobs	Rich	IDR
Roeder-Grubb	Laura	DHR
Salts	Jason	DAS-ITE
Huisman	Tom	DNS
LaRocca	Leighan	IUB
Tritch	Lorrie	DAS
Anderson	Jim	Education
McLaughlin	Tm	DIA

Radl	Alison	DAS – ISO
Anthony	Dale	DPH
Gast	Steve	DOT